



**Cathy Larson, Principal**

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## **Buzz Book/Photograph/Video/Sound Release**

*What is the purpose of using images and sounds of my child/myself?*

Holy Rosary would like to use photographs, video, etc. of your child or you in promotional materials like pamphlets, church bulletins, recruiting videos, web sites, school newsletters, etc.

Holy Rosary will also continue to photograph your child without your permission for school/church memories such as if your child is in the school music program, Liturgy, choir, band, plays, sports, etc. Our school yearbook is one of these memories and it will continue to be produced. You are not asked permission for these archived memories.

*Why do you want a release for my child/myself?*

The church/school wants you to be informed of our intent and possible use of photographs and videos that may contain images of your child or you.

*Who does this apply to?*

We are asking for permission for children and parents or staff. For example, at a parish or school event, your picture may be taken. That photograph may then be put on the Holy Rosary Parish/School web site for your enjoyment and for the world to see what Holy Rosary is like.

*Will I have my child(ren)'s name(s) or myself listed?*

It is not our intention to publish any names with the photographs by Holy Rosary except for group shoots or team pictures, which would only indicate what group they were. However, faculty would likely have names listed.

*Will the parish/school profit from the photographs/sound/composition?*

The parish/school might use the photograph of students in a pamphlet that is recruiting students or selling Holy Rosary sweatshirts for example. We will not sell photographs/sound/compositions to agencies. This would be only for parish/school use and marketing promotion.

*How long will this permission be valid?*

There would be no limit.

*Are there any laws regarding this now?*

Holy Rosary has not been able to find any reference to legal restrictions for the types of images/compositions we intend to use.

*What if I refuse?*

We would like 100% of our children, parents and staff to participate. This will make our use of the photographs/video/compositions easier to publish. If we do not have to check every picture, it makes less work for us. If your child wins a contest and you have refused, we would not publish their name or composition. The parish/school administration does not have the time to check each photograph/image.

*What kind of information do you give out now and to who?*

An example is, we are required by Minnesota State Law to give the Superintendent of Schools in Detroit Lakes, and any surrounding district our students live in, the name of each child, parent, and address from that location by October 1<sup>st</sup> each year. We have also sent press release information to the local paper on school topics of interest. We print the annual "Buzz Book", which lists staff, teachers, PTO, school advisory council members, and students for the current school year. It includes student and their parents, address, phone number, email address and birthdate. This is a great tool for contacting other parents and for birthday parties.

## Buzz Book/Photograph/Video/Sound Release Form

Fill out this form and return it to the school office

I hereby give Holy Rosary Catholic Community & School of Detroit Lakes, Minnesota permission to use the photograph/video/sound of the minor(s) and/or myself named below for publicity, promotion, news releases, videos, and web use of Holy Rosary Catholic Community & School. This might also apply to the written composition or visual art of the minor or myself if it is published.

I hereby release and discharge Holy Rosary Catholic Community & School of Detroit Lakes, Minnesota from any and all claims arising out of the use of the photography/video/sound that I or the minor child(ren) listed may have in this regard.

I have read the reverse side of this Buzz Book/Photograph/Video/Sound release form and understand and agree with the purpose of this permission.

Name of student (s): \_\_\_\_\_

Any objections to the Buzz Book:

\_\_\_\_\_  
(Ex: phone number, address....)

\_\_\_\_\_ *I refuse to have the image or work of my child(ren) or myself published.*

Printed name of parent: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_