

2023-2024 Registration Information

Holy Rosary Catholic School
1043 Lake Avenue
Detroit Lakes, MN 56501
218-847-5306
www.holyrosarycs.org

Catholic Education – A Lasting Gift to Your Child

Holy Rosary School believes in the promotion of a faith community of love and compassion and the proclamation of the Gospel message. We strive toward academic excellence and spiritual growth by providing opportunities which promote the overall well-being of each student. A Catholic education will provide your family with the support and reinforcement necessary for making decisions based upon good moral judgement. A Holy Rosary education is an investment in your child's future!

Registration Timeline for the 2023-2024 School Year

- Thursday, February 2, 2023 - Registration materials are sent home for current students.
- Friday, February 3 – Friday, February 17 - Registration is open for current students.
- Friday, February 17 - Registration is due for current students by 5:00 p.m. Materials not turned in by this date will result in an open spot for a new family.
- Monday, February 20 - Registration opens for parish families.
- Monday, February 27 - Registration opens for others on a first come, first served basis, as space is available. Appointments for tours can be made and will be ongoing through the summer.

Admissions:

Holy Rosary School welcomes those families who would like to provide their children with a Catholic education. It is our intent to accept as many students as is feasible. *A child will be enrolled if we believe we can meet his/her educational needs.* Prior to enrollment, families must disclose if there is an academic concern or an established 504 or IEP plan in place at a previous school, or a physical or mental diagnosed impairment from an outside agency. Students who have been expelled, suspended, or are on probation from another school may be admitted upon careful review of the individual case. If there are questions or concerns about the ability of Holy Rosary School to meet the needs of any student, additional information and or a trial period may be established. Holy Rosary School reserves the right to suggest alternate placement, to deny admittance, or expel a student admitted during a trial period.

Determinations for Kindergarten Prep and Kindergarten enrollment, as well as Gr. 1 – 8 students who are on the waitlist, will be based on the following admission criteria.

Admission Criteria:

1. Siblings of Holy Rosary Parish families already enrolled in our school.
2. Siblings of non-Holy Rosary Parish families already enrolled in our school.
3. Holy Rosary parishioners not already enrolled.
4. Non-Holy Rosary parishioners not already enrolled.

After registration if we find that any grade level has filled with new parish families, we will have an enrollment lottery. This means that if we receive more applications than we have openings, we choose students through a lottery system. This would apply to Kindergarten Prep and Kindergarten classes. Registration in Kindergarten Prep does not guarantee a spot in Kindergarten. Students who have applied but aren't chosen through the lottery system will be placed on a waiting list.

2023-2024 Registration Information

Classroom Size Guidelines:

We are a parish school, opening our doors to all parishioners who wish to have their children here and to non-parishioners as there is room. Each year, classroom sizes will be evaluated upon room availability, financial considerations, class population and characteristics, and overall school needs. Final decisions pertaining to the size of a class will be determined by the administration.

Waitlist:

The recommended student enrollment is set by the Superintendent, Principal, and the School Advisory Council. The school does its best to follow this recommended capacity, however, extenuating factors may influence the decision of the superintendent and principal when determining classroom sizes. Priority on the waitlist will be determined by the admission criteria described above.

Tuition:

Holy Rosary School must charge tuition to operate the school, maintain programs, and modestly compensate the staff. Our tuition is based upon the cost to educate a child and is established annually. After reviewing the past budget and receiving input from the School Council and the Parish Finance Council, the administrative team decides upon tuition. Parents/Guardians are notified of the tuition for the upcoming year. As part of the registration process, Parents/Guardians are required to sign a registration agreement, which is expected to be honored. A non-refundable registration fee is required for registration.

2023-24 Tuition Rates:

<u>Kindergarten Prep</u>		<u>Kindergarten – 8th Grade</u>	
Full Day, M/W/F	\$3,500	1 st Child	\$4,100
<i>Students must be 5 years old by June 1, 2024</i>			
Full Day, T/H	\$2,400	2 nd Child	\$3,300
<i>Students must be 4 years old by September 1, 2023</i>		3 rd Child	\$2,600

Holy Rosary School Mission Statement

Holy Rosary School Community is rooted in the Word and energized with the Spirit of Jesus Christ.

We cultivate our community to live as Jesus taught within the Catholic Tradition.

We strive to build Gospel Values and promote Academic Excellence.



2023-2024 Registration Information

Instructions for Enrolling New Students:

1. Register with FACTS, our online tuition payment system: <https://online.factsmgt.com/signin/4114J>
 - A \$25 registration fee will be applied to your account if you are registered by May 31, 2023; registrations received after May 31, 2023, are charged a \$50 fee.
 - To apply for financial aid, click on the “FACTS Financial Aid” link and follow the instructions. Applications must be submitted by June 1, 2023.
 - K-8 families who pay their tuition in full by September 1, 2023, will receive a 2% discount.
2. Visit our school website, www.holyrosarycs.org, to obtain registration materials. Click on “Current Families” and then “New Families” for access to printable registration forms. Forms can also be obtained at the school office.
3. The following checklist provides a list of all forms that must be turned in to the school office to ensure enrollment:
 - Student Registration Form
 - Registration Agreement Form
 - Immunization Record
 - Child Accounting Form
 - Baptismal Record
 - Birth Certificate
 - Buzz Book/Photograph/Video/Sound Release
 - Early Childhood Screening Record (Kindergarten)

For Kindergarten, screening at 3 is preferred, but a child may be screened between the ages of 3 and the start of kindergarten as required by law. If screening was done in the school district, the public-school nurse will bring this record over to Holy Rosary School. To schedule your child’s screening contact Annie at Becker County Community Health: 218-847-5628, ext. 5419. Your child may also be screened at their Head Start, Child and Teen check-ups or a clinic that offers developmental screening.

Instructions for Reenrolling Existing Students:

1. Complete the “Registration Agreement Form” and return it to the school office.
2. In May, your FACTS tuition payment plan will be automatically “rolled over” to the next year and a registration fee of \$25 will be applied. Registration received after May 31 will result in a \$50 fee. If you wish to make changes to your payment plan, please contact Principal Cathy Larson. To apply for Financial Aid, click on the “FACTS Financial Aid” link and follow instructions. This is to be done annually, by June 1, even if you have applied in the past.

HOLY ROSARY SCHOOL 2023-2024

Fundraising & Volunteer Information

“Building Hope, Faith and Futures!”

At Holy Rosary School, we are continually looking into the future to ensure that our Catholic values and excellence in education are available for generations to come. Like many parish schools, the tuition we charge does not cover the actual cost of educating our students.

Currently, the actual cost of educating one student at Holy Rosary is \$6,770 per year, while the actual spending per student in Minnesota public schools is \$13,302. Therefore, the fundraising activities that Holy Rosary School promotes are necessary to make up the difference and keep the parish subsidy under 30% of the total budget.

We appreciate your efforts toward fundraising and volunteering, and we thank you for your ongoing support of our school! God bless you!

Cathy Larson, HRS Principal

SERVICE NEEDS

Volunteer Hours

Service is an important part of our tradition, and our school relies on your gifts of Time and Talent through volunteerism in support of our school. To ensure we are successful, it is the responsibility of all families to contribute a specific number of service hours per child who is enrolled at Holy Rosary School. Yearly requirements are listed below. If your volunteer requirement cannot be met, charges will be applied at the end of year 2024 in the amount of \$25 per hour short.

If you feel your talent would lend itself better to an area within the school or parish not listed, let's talk about that. If you feel overwhelmed about reaching your goal, please reach out and let us help you earn your way! The goal is for everyone to work together and to do their fair share to help support our school.

Grade	Volunteer Hours Required
KPrep	6 Hours per Year
K-Grade 8	10 Hours per Year

Fundraising

Each family is asked to commit to fundraising for each child enrolled in Holy Rosary School. Money earned through fundraising helps cover the cost of equipment, supplies, and upkeep. It also helps with tuition assistance for all families. Below are the fundraising shares for 2023-2024. Our current fundraising options are listed to the right. PTO fundraisers, while also valuable to Holy Rosary School, are separate from the fundraising shares. However, volunteer hours for PTO projects can be used toward your volunteering goal.

If you have ideas for new fundraising opportunities, please share them with Jamie McDougall or Mrs. Larson.

FUNDRAISING SHARE

Amount per Child	KPrep	K-Grade 8
1st Child	\$500.00	\$750.00
2nd Child		\$625.00
3+ Children		\$500.00



Building Hope,
Faith and Futures

www.holyrosarycc.org

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HOLY ROSARY CATHOLIC SCHOOL MISSION STATEMENT

Holy Rosary Parish School Community is rooted in the **Word** and energized with the **Spirit of Jesus Christ**. We cultivate our community to live as **Jesus taught** within the Catholic Tradition. We strive to build Gospel values and promote **academic excellence**.

Funding Sources 21-22

Source	Amount	Percentage
Tuition & Registration	\$422,842.00	44%
Fundraising	\$150,000.00	16%
Holy Rosary Parish Subsidy	\$286,287.00	30%
Grants/Gifts	\$97,750.00	10%

FUNDRAISING CALENDAR

- October - Marathon for Nonpublic Education
- January - Catholic United Financial School Raffle
- February - Giving Hearts Day
- April - Spring Interlude

Thank you for your participation and continued support of Holy Rosary School!

jmcdougall@holyrosarycc.org
218-847-1393

Alternative Options

MORE GIVING, MORE RECEIVING

Your Time Really Pays Off

Volunteering at Holy Rosary School pays off in more ways than one! As a trial program for 2023-2024, when you double your volunteer hours, you'll earn \$25 per hour for every extra hour you volunteer. Those extra dollars can be used toward your fundraising goal! What does this look like? If you have two children enrolled and need to put in 20 volunteer hours (10 hours per child x 2), you can work 30 hours and earn \$250!

50/50 FUNDRAISING

Exceed Your Goal and Earn Money Toward Tuition!

Another new concept we're trying in 2023-2024 is 50/50 Fundraising. This program will allow dollars raised over and above a family's fundraising goal to be split, with 50% going to Holy Rosary School and 50% going directly to the family's tuition account!

How does it work? If your fundraising goal for two children is \$1375 and you earn \$1575, \$100 will go to the school and \$100 will go into your tuition account!



Would you like information about creating a Scholarship or Endowment for Holy Rosary School? Are you interested in other giving opportunities? Please contact Jamie McDougall
218-847-1393 jmcdougall@holynosarycc.org



"CASH OUT" FUNDRAISING

Pay vs Play

For those who would like an alternative to fundraising, families will have the option of either "cashing out" their fundraising commitment and paying directly to the school office or having it billed through their FACTS account. If you would like to pursue either of these options, please contact the school office. Please note - Volunteer Hours are NOT eligible for cash out.

VOLUNTEER SERVICE OPPORTUNITIES

- School Advisory Council
- PTO (Parent Teacher Organization)
- Scholastic Book Fair (Fall & Spring)
- Cheesecake Sale
- PTO Rummage Sale
- Marathon for Nonpublic Education
- Catholic Schools Raffle
- Giving Hearts Day
- Spring Interlude
- Parish Events (Bingo, Block Party, etc)
- Kitchen Help
- Lunchroom Supervisor
- Dishwasher
- Playground Supervisor
- Office Helper
- Classroom Helper
- Driver/Chaperone for Class Field Trips
- Christmas Program - Costumes & Scenery
- Christmas Program Reception:
KPrep, K & 1st Grades and parents
- Palm Sunday Breakfast:
4th & 8th Grades and parents
- Closing of School/Graduation:
5th, 6th, & 7th Grades and parents
- Track & Field Day in May
- Greeter/Usher at Weekend Mass
- Process We Care Receipts
- Enter pop tops for Coca Cola Rewards for Schools
- Other events throughout the year

REFER A FAMILY TO HOLY ROSARY
SCHOOL AND RECEIVE \$500 TOWARD
YOUR FUNDRAISING GOAL!

HOLY ROSARY SCHOOL
2023-2024
REGISTRATION AGREEMENT FORM

Parent/Guardian Name(s) _____

Student(s) to be enrolled in 2023-2024

Name: _____ Grade _____ DOB _____

Name: _____ Grade _____ DOB _____

Name: _____ Grade _____ DOB _____

Name: _____ Grade _____ DOB _____

If there is no change to the following check here:

Address _____

City _____ State _____ Zip _____

Father Cell: _____ Mother Cell: _____

Father Email: _____ Mother Email: _____

Other changes: _____



HOLY ROSARY SCHOOL
2023-2024
REGISTRATION AGREEMENT FORM

New Families Only:

⇒ I/We understand we need to complete the tuition process through FACTS online. _____ (initials)

Existing Families Only:

⇒ I/We understand we are enrolled through FACTS for tuition payments. Payment will continue as the previous year, unless I request a change, through Principal Cathy Larson (ex: monthly debit verses quarterly debit, etc.) I also understand that a request for financial assistance must be submitted annually. _____ (initials)

All Families:

⇒ I/We understand our obligation to fundraise and volunteer for the 2023-2024 school year. _____ (initials)

⇒ I/We understand that if we can't make our fundraising and/or volunteer requirements, we will be charged at the end year 2024 for the dollar amount required of us. _____ (initials)

Enrollment Agreement:

Holy Rosary School works in partnership with parents in support of educating our students. Parental support is necessary for success of these efforts by: helping students build healthy priorities with schoolwork, staying informed about events and activities, ensuring prompt and consistent student attendance, communicating proactively and respectfully with administration, staff, and teachers, attending conferences, and supporting the mission, policies, and expectations of the school. Parental cooperation is essential for the success of this partnership. Just as the parent has the right to withdraw a child if desired, Holy Rosary School reserves the right to require withdrawal of a student if the administration determines the partnership with the family is irretrievably broken.

Parent/Guardian Signature

Date